Title:

Capitalize the first letter of each word, including nouns, verbs (including linking verbs), adjectives, adverbs, pronouns, and all words of four letters or more

Authors and Affiliations:

- ➤ Enter all authors' first name and surname and follow the "first name last name" format without any punctuation.
- ➤ Mark the corresponding author by adding an asterisk ("*") after their name. If no corresponding author is marked the first author will become corresponding author by default.
- ➤ Provide an email address for the corresponding author (mandatory). Provide the affiliations for all authors with department name, [division], institution/affiliated university, city, country. Add the affiliation identifier (e.g. 1,2,3) in superscript to the matching author and affiliation in the correct order
- > Authors can add their ORCID to their names.

Abstract:

➤ Provide a complete and correct abstract summarising your work. Abstracts are mandatory.

Keywords:

- > Separate the keywords with a comma (",")
- A minimum of at least 3 keywords should be provided.

Body:

- ➤ All headings should be appropriately nested.
- All headings should be numbered in a consistent way (e.g. 1.1 & 1.1.1 & 1.1.1.1, etc.) in order to differentiate the headings
- ➤ Do not jump levels of headings—e.g., do not include a 3rd level heading right after a 1st level heading
- Ensure that the heading and at least 2 lines of content are displayed on the same page (i.e. avoid "orphans" and "widows")
- ➤ If you cite literature in the abstract, always refer to it explicitly and write out the whole citation (e.g. Surname, Initials (year), Article Title, Journal title/Book title, Volume Number (Issue Number), Page range).

Abbreviations and Symbols:

> Define any abbreviations or symbols at their first occurrence in the text, figures, and tables to avoid ambiguity.

Equations:

Number equations sequentially, if there are multiple. Reference them in the text by their numbers (e.g., "Equation (2)").

Lists, Figures, and Tables:

- ➤ **Labeling**: Ensure every figure is labeled (e.g., "Fig. 1," "Fig. 2") and every table has a clear caption (e.g., "Table 1," "Table 2") following the order in which they appear.
- ➤ **File Format**: Ensure all figures and tables are uploaded in the required file format (usually JPEG, PNG, or TIFF for images; EPS or PDF for vector graphics). Use high-resolution images (minimum 300 dpi) to ensure clarity and readability, especially for complex figures.
- ➤ Captions: Include informative captions below each figure and above each table, describing their contents concisely. Place the caption close to that figure or table and on the same page
- ➤ **Referencing in Text**: Each figure and table should be referred to in the text by its label to maintain logical flow and aid reader understanding.
- > Try to place any table and figures close to where it is cited and used

References:

- ➤ Use the latest references where possible to keep the research current and relevant.
- > Follow the proper ordering of references in the text, typically
- ➤ All references must be in Roman script as per Springer's style (APA style). Eg. Author, F., Author, S.: Title of a proceedings paper. In: Editor, F., Editor, S. (eds.) CONFERENCE 2016, LNCS, vol. 9999, pp. 1–13. Springer, Heidelberg (2016).
- ➤ Use "et al." for sources with multiple authors (usually more than three) in in-text citations, but verify Springer's specific guidelines on this.
- Citations should be formatted consistently in line with conference organizer guidelines (if any)
- > Every reference must be cited in the text
- ➤ Include the references at the end of the manuscript.

Reference List Formatting:

- Ensure each reference includes complete citation information (e.g., author names, publication year, title, volume, issue, and page numbers) as required.
- > Consistent Citation Style: Ensure all references adhere to the Springer format, avoiding inconsistencies in punctuation, author names, or publication details.

Page Limit and Word Count:

> "The page limit is 12 pages, including the reference section. An additional charge of INR 500 will apply for each extra page."

Proofreading and Consistency Checks:

> Conduct a final proofread of your manuscript for grammar, spelling, and consistency in terminology.

Plagiarism and self-plagiarism:

> It is the author's responsibility to make sure that there is no plagiarism in their paper.

Important downloads for authors

- ► <u>LaTeX Package</u>
- ➢ Word Template